

DOVER
P.O. BOX 698
DOVER, DE 19903
(302) 744-2500



NEW CASTLE
AIRPORT & CHURCHMAN'S RD.
NEW CASTLE, DE 19720
(302) 326-5000

GEORGETOWN
P.O. BOX 399
GEORGETOWN, DE 19947
(302) 853-1000

STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES

WILMINGTON
2230 HESSLER BLVD.
NEW CASTLE, DE 19720
(302) 434-3200

CAROLANN WICKS, P.E.
SECRETARY

APPLICATION FOR SPECIALTY LICENSE PLATES
(Type or Print)

Date of Application: _____ Specialty Plate No: _____

Organization Name: Comcast-Spectacor Foundation

Registration No: _____ Mfg & Year _____

Vehicle Identification No: _____

Name: _____ Telephone No: _____

Address: _____
Signature of Applicant

Do you have a specialty or vanity plate on this vehicle now? NO Yes TAG _____

I understand the special plate is to be displayed only on the vehicle described above. (If you trade vehicles, your registration card showing the specialty plate must be presented to the Division of Motor Vehicles so a new card can be issued).

The fee of \$10.00 must accompany this application. This is a one-time charge only. However, you must still continue to have your vehicle inspected and pay your registration fee as required.

Applicants may apply for one (1) plate per vehicle. Upon receipt of notice that the individual is no longer affiliated with the organization for which the specialty plate has been issued, the plate must be returned to the Division of Motor Vehicles within 90 days per Title 21, Section 2139B.

Plates may be issued only on cars, station wagons, or trucks with not more than three-fourth ton maximum gross weight (10,000 gross weight).

THIS SECTION TO BE COMPLETED BY ORGANIZATION REPRESENTATIVE

Signature of Representative

MV613 (Revised 2/02/05)



**DELAWARE DIVISION OF MOTOR VEHICLES
CUSTOMER INFORMATION LETTER ON SPECIALTY LICENSE PLATES**

All Specialty Plates

1. The vehicle must be currently registered in the State of Delaware with a valid registration sticker. Plates will only be issued on cars, station wagons, or trucks with maximum gross weight of 10,000 pounds.
2. Vehicle must be titled/registered in the name of the applicant. Title can be in more than one person's name but cannot be in a corporation or business name. Vanity plates are allowed to be in any name.
3. Vehicle is authorized only one specialty plate. An applicant who currently has a specialty plate and is applying for a different specialty plate must indicate so on the application. No refunds will be authorized for dropping a vanity or other specialty plate.
4. A fee of \$10.00 must be submitted at time of application. Payment must be by check or money order.
5. The specialty plate can be displayed on the front of the vehicle if the applicant wishes to display the number tag on the back of the vehicle. Customers who display their specialty plate on the back of their vehicle must keep their number tag in their vehicle.
6. Once the application has been submitted, the applicant should receive the tag in the mail within four to six weeks. The Division must have a valid phone number to contact the applicant for any questions or problems.
7. Owners wishing to transfer the specialty plate from one vehicle to another vehicle must inform the dealer or DMV when paperwork is processed.

Organization Plates Only

1. When an organization's check is used to pay the cost of all applications and more than ten applications have to be returned for corrections or incomplete information, all applications will be returned. We are unable to refund more than \$100.00.
2. When an organization submits a large number of applicants at the initial issuance of the new plates the organization will be notified when and where plates can be picked up. There may be a longer waiting period to process the paperwork during this initial onslaught.
3. If an applicant leaves the organization, it is the organization's responsibility to notify the Division of Motor Vehicles, on the provided form, that the applicant is no longer eligible for the specialty plate. The applicant must surrender his/her tag to the Division and a new registration card will be given to the applicant at no charge.
4. The Division of Motor Vehicles must have a current list of individuals authorized to approve the application. The organization is responsible for providing an updated list upon change of authorized approval appointees.
5. Once a tag has been assigned to a vehicle and the owner wishes to transfer/switch numbers, with another vehicle owner, there is a \$15.00 service charge per tag. New registration cards must be made for each vehicle. New applications must be submitted. The organization must sign applications giving approval for the switch.
6. Individuals with more than one vehicle may apply for one plate per vehicle.

Flyers Delaware License Plate Template

